

**Magnificent Mile Association
SSA Commission Meeting
Wednesday, June 22, 2022
11:00am (in person)
Meeting Minutes**

Present in person: Bradley Borowiec, Elizabeth Kilroy, John Gagliardo

Staff: Kimberly Bares, Ian Tobin, Soyeon Jang

1) Welcome and Opening Remarks

- a) Ian Tobin called the meeting to order and explained staff would preside over the first commission meeting until a Chair is selected.

2) Public Comment

- a) There was no public comment.

3) Discussion of Bylaws

- a) Ian presented the Bylaws to the Commission
 - i) Ian noted the bylaws include all components required by the City.
 - ii) The bylaws create the following officers: Chair, Secretary, and Treasurer
- b) *Ian asked for a motion to approve the Bylaws and Elizabeth Kilroy made a motion to approve SSA 76 Bylaws. John Gagliardo seconded the motion. Motion carried.*

4) Officer Confirmation

- a) Bradley volunteered to serve as Chair, and Elizabeth volunteered to serve as Treasurer.
- b) Ian explained that remaining commissioners are still going through the approval process in City Hall.
- c) Until a secretary is selected staff will run the role.
- d) *John made a motion to approve the slate, and Elizabeth Kilroy seconded. Motion carried.*

5) 2022 Workplan and Budget

- a) SSA advisory committee spent several months meeting with public safety officials to determine the best way to deploy the SSA's public safety dollars. The budget was modified in order to better address public safety, customer attraction, and business development.
- b) *John made a motion to approve the workplan and budget, and Bradley seconded. Motion carried.*

6) Discussion of New Business

- a) Budget
 - i) Kimberly Bares provided a detailed explanation on the SSA's levy and City rules on budgeting.

- ii) Ian stated that staff submitted the 2023 budget in draft form to the City, which will be change before we finally approve the budget on next meeting on July. Ian detailed the rest of the budget process involving review by DPD, Department of Law, and then final approval by City Council.

b) Security

- i) The Commission asked Staff to prepare an RFP in case this is a route they would like to take. It was noted by Kimberly that hiring armed security costs at least double the cost of the ambassador program.
- ii) The Commission also considered the possibility of expanding the ambassador program, which currently ends on October 31st.

7) Next Steps

- i) The Commission asked Staff to plan a meeting (informal conversation) with other SSAs and community organizations regarding their security camera efforts.
- ii) The Commission requested a blind spot assessment be performed for cameras and license plate readers—for internal use only.
- iii) The Commission also requested a proposal to extend the ambassador program from the current vendor.
- iv) The Commission requested three bids for armed guards from three vendors.
- v) Pedestrian count data.
 - (1) The Commission wanted to move forward on issuing an RFP for a pedestrian counter service to secure at least two bids.
- vi) The Commission wanted to prioritize the creation of a security camera rebate program this summer.